

STATE OF CONNECTICUT

HOME INSPECTION LICENSING BOARD

TEL. NO. (860) 713-6135

-MINUTES-

MAY 3, 2012

The Connecticut Home Inspection Licensing Board held a meeting on Thursday, May 3, 2012 which was called to order at 9:46 A.M. in Room 117 of the State Office Building, 165 Capitol Avenue, Hartford, CT 06106.

Board Members Present: Richard J. Kobylenski (*Home Inspector*)
James J. O'Neill (*Public Member*)
William Stanley, Jr. (*Home Inspector*)
Lawrence R. Willette (*Home Inspector*)(Participation by telephone)

Board Members Not Present: Eric Curtis (*Public Member*)
Daniel Scott (*Public Member*)
Bruce D. Schaefer (*Home Inspector*)
David B. Sherwood (*Home Inspector*)

Board Member Vacancies: None.

Board Counsel: Not present, as requested.

DCP Staff Present: Robert M. Kuzmich, Department of Consumer Protection

Others Present: Philip Bynum
Margaret M. Zabawar, Department of Administrative Services

Note: The administrative functions of the Boards, Commissions, and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information, contact Richard M. Hurlburt, Director, at (860) 713-6135 or Fax (860)-706-1255.

Agency Website: www.ct.gov/dcp

Division E-Mail: occtrades@ct.gov

1. Call to order: by Chairman. The meeting was called to order by Chairman William Stanley, Jr. at 9:46 AM.

2. Review of minutes of the February 2, 2012 meeting the Board. After a thorough review, the Board voted to approve the minutes as written. (O'Neill/Kobylenski)

3. Review of Final Decisions and Orders:

None before the Board today.

4. Applications for review:

None before the Board today.

5. Applicants appearing before the Board:

None before the Board today.

6. Formal Hearings to be held:

None before the Board today.

7. Old Business

No items were discussed today.

8. New Business

A. Home Inspection Course Application for Continuing Education;

Course: Measuring Radon in Residential Properties

School: ATC Associates Inc.
ATC Training Center
73 William Franks Drive
West Springfield, Massachusetts 01089

It was noted by Mr. Kobylenski that this offering is a continuing education course and therefore can be approved by the Department. Mr. Kuzmich noted that the subject matter is considered by this Board to be a non-core related topic. As such, a home inspector can count these hours as a part of the 25% maximum allowed of the 20 hour continuing education requisite.

9. Other Business

A. School Summary Connecticut Occupational Trades - Test Date: 01/01/2011 - 12/30/2011; for the Board's information and to be distributed at the meeting. Mr. Stanley elaborated on the details of this report for the sake of Mr. Willette who participated in today's meeting by telephone conference call.

B. Any correspondence and/or business received in the interim.

No items were discussed.

The meeting adjourned at 9:50 AM.

Note: the next regular meeting of the Board is scheduled for September 6, 2012 beginning at 9:30 AM in Room No. 117 of the State Office Building, 165 Capitol Avenue, Hartford, Connecticut.

Respectfully submitted,

Robert M. Kuzmich, R.A.
License and Applications Specialist