

# STATE OF CONNECTICUT

## STATE BOARD OF EXAMINERS OF SHORTHAND REPORTERS

TEL. NO. (860) 713-6135

SPECIAL MEETING MARCH 24, 2014

### MINUTES

The State Board of Examiners of Shorthand Reporters convened March 24, 2014 at 8:15 a.m. in Room 117 of the State Office Building, 165 Capitol Avenue, Hartford, CT 06106.

**Board Members Present:** John Brandon, Chairperson, Shorthand Reporter  
Christine Mannix, Shorthand Reporter  
Patricia Masi, Shorthand Reporter

**Board Members Absent:** None

**Board Member Vacancy:** One Public Member

**Board Counsel Not Present:** Jose Rene Martinez, Assistant Attorney General

**DCP Staff Present:** Richard M. Hurlburt, Director  
Karen Layman, Secretary

**Public Present:** Tracy Gow

*Note: The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information call Richard M. Hurlburt, Director, at (860) 713-6135 or fax: (860) 706-1255*

**Agency Web Site:** [www.ct.gov/dcp](http://www.ct.gov/dcp)

**Division E-mail:** [dcppoccupationalprofessional@ct.gov](mailto:dcppoccupationalprofessional@ct.gov)

### **CONTINUING EDUCATION AUDIT FOR SHORTHAND REPORTERS:**

The Board continued their review of audit letter responses received by the Department to approve, deny, and recommend further action by the Department as needed.

There being no further business, the meeting was adjourned at 9:15 a.m.

Respectfully submitted,

John C. Brandon  
Chairperson