



## MEMORANDUM

**TO:** CRRA Policies & Procurement Committee

**FROM:** Moira Kenney, HR Specialist/Board Administrator

**DATE:** Sept. 5, 2013

**RE:** Notice of Regular Telephonic Meeting

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There will be a regular telephonic meeting of the **Policies & Procurement Committee** of the Connecticut Resources Recovery Authority's Board of Directors on *Thurs. Sept. 12, 2013* at 11:00 a.m. in the Board Room at 100 Constitution Plaza, Hartford, CT 06103.

The purpose of this meeting will be:

1. Pledge of Allegiance
2. Public Comment
3. Approval of Minutes of June 27, 2013, Special Committee Meeting (Attachment 1).
4. Approval of Minutes of the July 11, 2013, Committee Meeting (Attachment 2).
5. Executive Session to discuss pending litigation, trade secrets, personnel matters, security matters, pending RFP's and feasibility estimates and evaluations.
6. Informational
  1. Report on vendors exceeding \$50,000 on cumulative contracts, as required by CRRA's Procurement Policy (Attachment 3).
  2. Report on purchases that are considered exceptions to the competitive process pursuant to CRRA's Procurement Policy (Attachment 4).
  3. Report on Legal Requests for Services (Attachment 5).
7. Such other items that may properly come before the Committee.