

MEMORANDUM

TO: Secretary of State's Office

FROM: Marjorie Shansky, Subcommittee Chair

DATE: September 17, 2013

SUBJECT: Ethics/Procedural Regulations Subcommittee Meeting

The Ethics/Procedural Regulations Subcommittee is scheduled to meet on the following date:

DATE: Wednesday, **November 13, 2013**

TIME: 11:30 a.m.

LOCATION: Room 348 - Third Floor
1111 Country Club Road
Middletown, Connecticut

AGENDA

1. CALL TO ORDER
2. ATTENDANCE
3. PROCEDURES OF AGGRIEVEMENT
4. SUBMITTAL OF OSBI/OSFM DOCUMENTS TO APPEAL PANEL
(I.E. *REQUEST FOR MODIFICATION* FORM)
5. PROCEDURES OF LICENSE REVOCATION
6. ACCEPTING CODE PROPOSALS ON A ROLLING BASIS REGARDING
PROCEDURAL VIEWPOINT
7. RESPONSIBILITIES OF CODES AND STANDARDS MEMBERS
8. DRAFTING OF FINAL DECISIONS BY PANEL CHAIR VS. LEGAL
COUNSEL
9. ADJOURNMENT