# A G E N D A

## CONNECTICUT AIRPORT AUTHORITY
## BOARD MEETING

**Bradley International Airport – Third Floor Conference Room**
**Monday, December 16, 2013, at 1:00 pm**

1. **Call to Order.**

2. **Approval of the Minutes from the October 17, 2013 Board Meeting.**

3. **Executive Director's Report.**

4. **Committee Report:** Finance, Operations and Governance Committee – Update on the December 16, 2013 Committee Meeting.

   (a) Consideration and Acceptance of the Fiscal Year 2013 Audited Statements of the Bradley Enterprise Fund.

   (b) Consideration of and Action Upon Approval of a Term Sheet Between DEBO Food Service and the Connecticut Airport Authority (CAA) to Lease Office Space and to Lease and Operate the Former Restaurant at the Groton-New London Airport **AND** Consideration of and Action Upon Authorization to Allow the CAA Executive Director to Execute an Agreement Based Substantially Upon the Terms of the Term Sheet.

   (c) Consideration of and Action Upon Operating Procedures for the Connecticut Airport Authority (CAA) Pursuant to Section 15-120cc of the Connecticut General Statutes.

   (d) Consideration of and Action Upon Approval of 2014 Finance, Operations and Governance Committee Meeting Schedule.

5. **Discussion Item:**

   (a) Presentation by Drink/Caffeine on the Board Portal.

6. **Committee Report:** Outreach Committee – Update on the November 7, 2013 Committee Meeting.

   (a) Consideration of and Action Upon Approval of a Preliminary Application from Multi-Mode Logistics, LLC, of Windsor, CT, for Benefits Under the Bradley Airport Development Zone. (BADZ).

   (b) Consideration of and Action Upon Approval of 2014 Outreach Committee Meeting Schedule.

7. **Committee Report:** Human Resources Committee.

8. **Action Item:**

   (a) Consideration of and Action Upon Administrative Policies.

   (b) Consideration and Ratification of the Executive Director's Approval to Enter into a Purchase Order with OFI to Fit-Out the Air Exchange Building in Windsor Locks, CT.

   (c) Consideration of and Action Upon Approval to Enter Into a Purchase Order with Johnson Controls for the Security/Audio Paging System in the New Public Safety Building at Bradley International Airport.

   (d) Consideration of and Action Upon Approval to Enter into an Agreement with Excelis, Inc., Information Systems for the Noise and Operations Monitoring System at Bradley International Airport.

   (e) Consideration of and Action Upon Approval to Expend Fiscal Year 2014 Operating Funds for the Continued Operation, Monitoring, and Equipment Maintenance of the Horizontal Well Remediation System at Bradley International Airport.

   (f) Consideration of and Action Upon Approval to Enter into a Purchase Order with Tri-County Contractor Supply, Inc. for the Purchase of a Jet Blower/Foreign Object Debris (FOD) Removal Equipment at Groton-New London Airport **AND** Consideration of and Action Upon Approval of an Adjustment to the Capital Program for the Costs Related to the Purchase of a Jet Blower/FOD Removal Equipment at Groton-New London Airport.

(g) Consideration of and Action Upon Approval to Enter into a Contract Extension with Lawn's By Marcus Hilditch, LLC, to Provide Airport Maintenance at Windham Airport.

(h) Consideration of and Action Upon Approval of 2014 Board Meeting Schedule.

**9. Executive Session:**

(a) Discussion of ASIG Agreement (Negotiating Strategy).

(b) Discussion of Parking Agreement (Negotiating Strategy).

(c) Discussion of Air Service Marketing (Negotiating Strategy).

(d) Discussion of Personnel Matters.

**10. Next Meeting:**

The next Board Meeting is scheduled for Monday, January 13, 2014, at 1:00 pm in the Third Floor Conference Room at Bradley International Airport.

**11. Adjournment.**