

**Estuary Transit District**  
**17 Industrial Park Road, Centerbrook, CT**  
**Conference Room**

**10:00 A.M.**

AGENDA –December 20, 2013

- I. Call to Order – Chair Leslie Strauss
- II. Pledge of Allegiance – Board Members
- III. Roll Call – Sec. V. Zawoy
- IV. Visitors Comments
- V. Secretary's Report – V. Zawoy
  - 1. Approval of Meeting Minutes of October 18, 2013
  - 2. Approval of Finance Committee Minutes of October 10, 2013
  - 3. Approval of Rt. 81 Committee Minutes of November 4, 2013
  - 4. Approval of Transit Advisory Committee Minutes of November 7, 2013
- VI. Communications – V. Zawoy
  - 1. Correspondence
- VII. Treasurer's Report – J. Forbis
- VIII. Committee Reports
  - 1. Finance Committee – J. Forbis, Chairman
  - 2. Marketing Committee – L. Strauss, Chairman
  - 3. Emergency Preparedness Committee –N. Bishop, Chairman
  - 4. Transit Advisory Committee – J. Forbis, Chairman
  - 5. Rt. 81 Committee – V. Zawoy, Chairman
- IX. Executive Director's Report – J. Comerford
- X. Finance Manager's Report – H. Famiglietti
  - 1. Bank Statements
  - 2. Cash Flow Forecast
  - 3. Budget v. Actual
- XI. Operations Manager's Report – A. Meshnick
- XII. Old Business
- XIII. New Business
  - 1. Summer Intern
  - 2. 2014 Meeting Schedule
  - 3. 2014 Town Dues
  - 4. Haddam and East Haddam Participation
  - 5. Town of East Haddam Contract
  - 6. Veterans' Fare
  - 7. Weighted Votes
- XIV. Chair Comments

- XV. Board Members Comments
- XVI. Visitor Comments (general)
- XVII. Executive Session
  - 1. Legal Matters
- XVIII. New Meeting –February 21, 2014 at the Estuary Transit District at 9:00 a.m.
- XIX. Adjournment

**Finance Committee Meeting  
Estuary Transit District  
December 18, 2013  
Estuary Transit District Conference Room  
9:00 A.M.**

**Agenda**

1. Call to Order – John Forbis, Treasurer and Chair of Finance Committee
2. Pledge of Allegiance – John Forbis
3. Preliminary Audit Review 2012-13
4. Review of Budget, Bank Statements and Cash Flow Forecast – Halyna Famiglietti
5. Discussion of Proposed Town Contributions 2014-15
6. Town of East Haddam Contract
7. Veterans' Fare Discussion
8. Review of Monthly Advertising Revenue
9. Discussion of Items for December 20, 2013 regular Board meeting
10. Other Business
11. Adjournment