

Money Follows the Person
Jan. 8, 2010
10:00 a.m. to 12:00 Noon
151 New Park Avenue, Hartford

Agenda

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| 1. Introductions – 3 min | Stan, Martha |
| 2. Public Comment – 10 min | Public |
| 3. Approval of Meeting Agenda – 5 min | Stan, Martha |
| 4. Approval of Consent Agenda – 2 min | Stan, Martha |
| • Workforce development | |
| 5. Approval of Minutes from the 12/4/09 meeting – 5 min | Stan, Martha |
| 6. Workforce strategy report out - 10 min | Dawn |
| a. Discussion regarding PHI presentation | |
| 7. Project director's report - 30 min | Dawn |
| a. Project Status | |
| b. Supplementary Award | |
| c. Long Term Care Consultant | |
| 8. Discussion – Improving effectiveness of meeting structure | Martha |
| Strategic discussion | |
| How can we increase the number of transitions? | |
| How can we improve our identification process? | |
| 9. Discussion – Senate Bill 3590 | |
| 10. Old Business - 5 min | Stan |
| 11. Public Comment – 5 min | Public |
| 12. Adjourn | |

Consent Agenda

Money Follows the Person

Workforce Development Workgroup

Monday 11/20/2009

Special Meeting - Summary Notes

Present: Mary Ann Langton (DD Council), Sheri Ostrout (CCCI), Megan Cowell (Robinson & Cole), Heather Sandler (CT Commission on Aging), Deb Migneault (CT Commission on Aging), Liz Begley (Capitol Workforce Partners), Dawn Lambert (DSS/MFP – by phone), Paul Ford (DSS/MFP)

Discussion/Agenda: (1) develop a list of strategic partners and (2) strategies for how to engage them. Deb and Heather had reviewed the matrix of initiatives and best practices previously developed by PHI. They distributed a hand-out of what they found.

Deb and Heather reviewed the handout: They reviewed the matrix of Best Practices and the outcomes of the 2/09 Forum, identifying long-range partners, short range projects, that could be built off and finally major funders.

Many of the projects in the matrix are funded, started or otherwise related to the Workforce Investment Boards (WIB). Clearly a connection is needed.

Liz noted WIB is a partnership of Community Colleges, Allied Health Workforce Policy Boards. Most also have a connection to Department of Labor (DOL). There is also a WIB Council on which all five WIB are represented. One of Liz's colleagues from Capitol Workforce Partners has offered to meet with this group and help shape the best way to connect with the WIBs and Council. Liz also noted that the One-Stops see 100,000 people looking for work. Deb noted that given the above: the issue is not so much how do we get these groups to our table, but rather how do we get to their table.

Sheri reminded the group of the work done by Senior Resources and the white paper they generated earlier this year. The paper is available on their web site:

http://seniorresourcesec.org/news/pdfs/SR_whitepgs_color.pdf

Two projects were reviewed by Deb, Heather and the group:

- CCCI's project to develop a Community Living Consultant (Support Broker) to assist consumer who are self-directing their care (PCAs), and
- SWCAA's training program for companions and homemakers in collaboration with Norwalk Community College which is connected to a job bank of Medicaid Providers for individuals who complete the training.

Sheri also noted the VNA Programs which targets community home health aids. They are now in a no-cost extension.

The group's consensus was to start with the Workforce Investment Boards.

Liz noted that Office of Workforce Competitiveness is very connected to the WIBs and it would be very helpful to have them at the table as they can offer guidance, best practices, etc.

It was noted that we need to have figures such as potential numbers of PCAs needed by area and also what their training needs are.

A discussion followed of how to get partners and projects to the table and how to frame the questions we need to ask in order to move to the next steps. We need a map of what currently exists and how the pieces inter-relate.

Deb and Heather also looked at the Best Practices to see where there is some overlap to the existing initiatives, suggesting that perhaps we could invite the smaller projects to a meeting and ask for sort of a "white sheet" of: Benchmarks, brief description of implementation, where they would place funds if additional funding was available, lessons learned, best practices and gap identification.

It was also recommended we look at the Long-Term Care Needs Assessment as this also speaks to the need for workforce development.

Dawn recommended we draw in partners by strategic plan and/or through a conference (or something similar) to bring people together.

Mary Ann recommended inviting Cathy Ludlum to give a quick talk on the importance of PCAs. She also noted focus groups would help in getting a clearer understanding of what PCA are and what the needs are.

The group discussed gathering the partners to come and present which could lead to a larger conference. Invite Alex Johnson (COO – Capitol Workforce Partners) to help focus what needs to be in a presentation to the WIBs, and use this as a strategic point to communicate.

Dawn asked if we are we (1) going to have a small group to develop a strategic plan and bring this to the public, or (2) going to develop partners and build a strategic plan with them.

Discussion: Perhaps this group (with others) develops strategic goals and then asks the partners to help develop a strategic plan. Goals should include the type of work, types of training needed, numbers needed. This would then lead to asking partners to help develop specific strategies and map out the next year.

Next Meeting:

- Roundtable priorities
- Identify goals or at least categories of goals
- The number cited: 10,000 new workers in 5 years – where did this come from (Dawn noted it came from tables in the Long-term needs assessment and data for the original MFP submission when workforce development was a benchmark.)

Homework:

- 1) Long-term goals specific to needs types, numbers of jobs, training that might be needed, scope of practice (job description(s)).
- 2) Timeline – 5 years and map out the next year.

Next Meeting – January 8th – 9 AM at 151 New Park Ave.

Submitted: Paul Ford