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## **Certificates for Head Librarians of Public Libraries**

### **Sec. 11-26-1. General**

(a) In accordance with the authority granted in section 11-26 of the 1969 supplement to the general statutes, the state library committee will issue certificates to librarians desiring to be certified for a position as head librarian of a public library. The exercising of this authority shall not be so construed as to affect any person holding the position of head librarian at the time of the effective date of these regulations. Head librarians in service on said date shall be entitled to receive a certificate without examination for the position then held.

(b) Applications for certificates as head librarians shall be executed on forms furnished by and filed with the state librarian, state library, Hartford.

(c) Certificates will be issued for the grades and in accordance with the procedures listed in the following sections.

(Effective December 28, 1971)

### **Sec. 11-26-2. Grades of certification**

(a) Grade IA – Issued to applicants with two years of academic education in an accredited college or university, or one year employment in library work; and completion of at least eight semester hours in library education, or equivalent attendance at workshops designated by the State Library Committee.

(b) Grade IB – Issued to applicants with two years of academic education in an accredited college or university and three years of employment in library work and completion of at least fifteen semester hours in library education or equivalent attendance at workshops designed by the State Library Committee.

(c) Grade II – Issued to graduates of an accredited college or university with at least fifteen semester hours in library education, and at least one year of library experience or equivalent attendance at workshops designed by the State Library Committee.

(d) Grade IIIA – Issued to graduates of an accredited college or university, with one year of library education and holding a master's or fifth-year degree from a library school.

(e) Grade IIIB – Issued to graduates of an accredited college or university, with one year of library education, a master's or fifth-year degree from a library school, and one year's library experience.

(f) Grade IIIC – Issued to graduates of an accredited college or university, with one year of library education, a master's or fifth-year degree from a library school, and three years of library experience including at least one year of administrative experience.

(g) Grade IIID – Issued to graduates of an accredited college or university, with a master's or fifth-year degree from an A.L.A.-accredited library school and six years of library experience including at least three years of administrative experience.

(Effective December 28, 1971)

### **Sec. 11-26-3. Recognition of additional education or experience**

(a) Whenever a librarian holding a certificate less than the highest certificate in that grade (denoted by letter A, B, or C) shall have completed the experience requirements for any higher grade, the committee, upon request and satisfactory evidence of such completion, shall issue a new certificate.

(b) Whenever a librarian holding a Grade I or II certificate shall have completed the requirements for a Grade II or III certificate, respectively, the committee, upon request and satisfactory evidence of such completion, shall issue a new certificate. (Effective December 28, 1971)

**Sec. 11-26-4. Certification by examination**

Whenever any applicant for a librarian's certificate in Grade I or II does not have the academic training prescribed in section 11-26-3 for such grade, the committee may issue to said applicant a certificate of appropriate grade when it satisfies itself by examination that the applicant has attainments substantially the equivalent of such prescribed education and training and that all other conditions are met. (Effective December 28, 1971)

**Sec. 11-26-5. Temporary certificates**

The committee may issue to any person who has the required academic and library training qualifications, but lacks the required library experience, a temporary certificate to engage in certain library work for a period not to exceed one year. This certificate may not be renewed. (Effective December 28, 1971)

**Sec. 11-26-6. Appeal**

If a request for a certificate is rejected, the applicant may submit a written request for a hearing before the committee within ten days after he receives notification of the rejection. The committee shall hold such hearing within sixty days after receiving the request. (Effective December 28, 1971)